

Application for £300 - £2,500

from the

Youth Opportunity Fund (YOF)

Closing date
**Thursday
1 Oct 2009 at
12 noon**



If you are aged between 13 and 19 (or up to age 25 if you have any kind of special needs or disability) you can apply to East Sussex YouthBank to get money from the YOUTH OPPORTUNITY FUND (YOF).

Use this form to make a YOF application. Read the notes that come with this form. It will help you to make a better application.

What is the name of your project?

IMPORTANT!

Fill this box in last, when you have thought of a name for your project!

Before you start ...

Read the Guidance notes 2009 that come with this form. This is very important. These notes will help you to make a good application.

The Guidance notes 2009 will tell you

Who can apply.

What kind of things you can get money for.

What kind of things you can't get money for.

Who decides whether or not you get the money.

The difference between Youth Opportunity Fund (YOF) and Youth Capital Fund (YCF)

How to fill in this form and what to say on the form.

Making a DVD film to support your application if you want.

How an adult can help you.

How long it will take for the panels to give you a decision.

This year, we have also received an extra £20,000 from Aiming High for Disabled Children Short Break Fund.

This means that young people with any kind of special need or disability will have additional opportunities to get a grant that will enable them to access more of the same activities that other young people enjoy. If you have a special need or a disability you may apply on your own if you want to.

Grab a small grant
Have a look at what's been funded
How to make a good application
Meet the panel
Prizes !

YOU ARE INVITED TO CELEBRATE THE OPENING OF THE EAST SUSSEX YOUTH BANK on SATURDAY 24 OCTOBER – 12PM UNTIL 6PM

Come to our FREE party at the ACCESS ALL AREAS Youth Arts Festival at the De La Warr Pavilion Bexhill-on-Sea

For more information about other things going on at the festival see the website dlwp.com/accessallareas bbc.co.uk/blast

If you want to get involved – then contact us (see back cover).

A bit about you !

and about the other young people who are applying with you. We will use the first lead name as the person we contact if we have any questions and to tell you if your application has made it!

Your name _____ Age _____ Signature _____

The name of the other young people who helped you to fill in the application form.

Name _____ Age _____ Signature _____

Name _____ Age _____ Signature _____

Name _____ Age _____ Signature _____

Name _____ Age _____ Signature _____

Name _____ Age _____ Signature _____

A bit about the adult helping

and about the organisation they belong to. We will write to you at this address if we have any questions and to tell you if your application is successful! You can ask them to fill this part out!

Name of Organisation that will support your application

Name of Adult who is helping you to make this application and their signature

Name _____ Signature _____

Organisation Address (or the address we need to write to about this application)

Telephone number _____

Email address _____

More about the organisation

Tell us about your organisation and where you meet. What sort of organisation is it? (e.g. are you a youth club, a Scout group, a school based group of friends, etc?)

Your organisation must be affiliated to, or part of, the following (see guidance notes). Please tick next to the one that you are part of.

Is this organisation

- | | | |
|---|---|--------------------------|
| 1 | Part of East Sussex County Council | <input type="checkbox"/> |
| 2 | Youth Development Service (ESCC) | <input type="checkbox"/> |
| 3 | A member of Sussex Clubs for Young People (SCYP) | <input type="checkbox"/> |
| 4 | Affiliated to East Sussex Council Voluntary Youth Services (ESCVYS) | <input type="checkbox"/> |
| 5 | Affiliated to Sussex County Sports Partnerships | <input type="checkbox"/> |
| 6 | Other Local Government (e.g. Eastbourne Borough Council..etc) | <input type="checkbox"/> |

Please state which _____

Certificates and awards

Will any young person involved in this project be able to gain some kind of award, e.g. NVQ, AQA, Duke of Edinburgh, etc.? Please give details below.

What do you want to do..?

This is the part where you tell us what you want to do with the money! Tell us what you will do and why you want to do it. If there isn't enough room here, then staple another sheet of paper to this part.

Use this box to tell us what you want to do with money from **Youth Opportunity Fund (YOF)**

Can you explain to us how you decided on the idea for your project? Why do you think the project is needed? Did you do any research or ask other young people?

A bit more about your idea..

How many young people do you think will enjoy this project?

Will anyone else in your area get something out of this project? It would be brilliant if other people thought this was a good idea, even if they aren't young people. You can tell us what they think here.

Answering YES or NO to the questions in this particular box won't make any difference to the outcome of your application, but we are asking your organisation if they have applied elsewhere for funds that may contribute towards your project. We hope that your application may compliment other funding streams. But this isn't a requirement so don't worry if they tick the NO box! Ask your organisation to fill this part out.

Has the supporting organisation applied for funding from anywhere else to help this project? (e.g. The National Lottery, Children's Fund, Local Authority Grant etc.)

YES

NO

What is the name of other funding streams that are helping this project?

If you ticked YES, how much and have you been successful in getting it?

More information about your YCF project...

Because this part of your application is about your CAPITAL (YCF) project we need a bit more information. This is because you are probably asking for something quite big that will last a long time. We want to make sure you have thought about how you are going to keep your project going..!

If you haven't applied for YCF then you can just skip this page!

Will your project cost you money once YCF has paid for it? For example, if you want YCF to pay for a mini-bus, who will pay for the tax and insurance and any repairs? If you are asking for computers, who will pay for the repair bill? Etc. (THE FUNDS WILL NOT PAY FOR TAX, INSURANCE ETC.)

not available for this round

You will need to attach the following information if you're applying for a YCF project...

	YES (please tick)
Detail of any Planning Permission (if this is required)	
Copy of your organisation's Public Liability Insurance (at least £5 million). You may include the additional cost to upgrade your insurance as part of the YOF part of the bid.	
Proof that you've asked other young people that they support your ideas. We also need proof that other users of the building or space like your ideas. (You can attach letters or questionnaires for example)	
A copy of written permission from the owner of the property/land or vehicle which you plan to develop that they are happy for you to do the work (if this is required)	

Nearly finished...

Here are some bits that are very easy to fill in, (although it might seem a bit boring!). We need this information because we are spending other people's money and the government want to know about the young people who are applying and getting the most out of it. You can ask your supporting organisation to help you with this part.

What area is your project in. Please circle one of the below. Not sure which area you are in? Please call us!

EASTBOURNE	HASTINGS	WEALDEN	ROTHER	LEWES
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Tell us a bit about the young people putting in this application.

	Disability/ special need	From travelling community	Not in education, training or work	Ever been 'looked-after' .	Ever been homeless	Live in rural area	Considers to be lesbian, gay, bisexual	Young carer	Ever been a young offender	Low income family
Young person 1										
Young person 2										
Young person 3										
Young person 4										
Young person 5										
Young person 6										
Young person 7										
Young person 8										
Young person 9										
Young person 10										

More about those of you making this application....

How many of you consider yourself to be from these backgrounds?

White	<input type="checkbox"/>	Mixed Heritage	<input type="checkbox"/>
Black Afro Caribbean	<input type="checkbox"/>	Black African	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	Indian	<input type="checkbox"/>
Asian	<input type="checkbox"/>	Other/Prefer not to say	<input type="checkbox"/>

How old are the people making this application ?


Male aged 11–12	<input type="checkbox"/>	Female aged 11-12	<input type="checkbox"/>
Male aged 13–16	<input type="checkbox"/>	Female aged 13-16	<input type="checkbox"/>
Male aged 17–19	<input type="checkbox"/>	Female aged 17-19	<input type="checkbox"/>
Male aged 20-25	<input type="checkbox"/>	Female aged 20-25	<input type="checkbox"/>

How will we decide who gets the grants ?

If you did a good application and kept to the rules then we will do our best to support it.

However, sometimes there are too many good applications and not enough money to go around!

So, if this happens, how will we decide which ones to support and which ones we can't?

This year, if there is a lot of competition, we will put applications from groups that can tick the boxes in the next column at the top of the pile. 

We have chosen to put these at the top of the list simply because, in the past, we haven't got many applications from groups like these. So please let us know, by ticking the boxes opposite if they apply to young people in your group.

This is the first time we have ever applied for YOF or YCF funding. **YES**

Our group is mainly made up of young people with special needs or disabilities. **YES**







Our group includes young people who consider themselves to be part of the groups shown on page 10 **YES**

If you ticked one of the above boxes, then your application will go to the top of the pile if we have to make a decision between lots of good ideas!

Don't forget that we want to support all good applications and will do our best to make fair decisions.

Before you go...

Make sure that you can tick all the YES boxes on this page before you send us your form.

	YES
 I have taken a photo-copy of my application form to keep for ourselves. <i>(If you have a copy and we call you, you will remember what you wrote!)</i>	<input type="checkbox"/>
 I have included proof of how we found out about how things cost.	<input type="checkbox"/>
 An adult from a supporting organisation has signed the form and is willing to look after the money for us.	<input type="checkbox"/>
 We have chosen a name for our project and have written it on the front page of this form. <i>(We'll use this name as a reference if we call you)</i>	<input type="checkbox"/>
 Any extra sheets I have stapled to this form have the name of our project written on them. <i>(Then, if they accidentally come apart, we can easily match them up with your form!)</i>	<input type="checkbox"/>
 All the young people involved in this application have written their names and signed on page 3 of this application form.	<input type="checkbox"/>

Make sure we receive your application form by

THURSDAY 1 OCT 2009

by 12 NOON

at the latest.

Send to (or hand deliver to) :

**East Sussex YouthBank
Ocean House, 2nd Floor
87–89 London Road,
ST LEONARDS ON SEA
East Sussex
TN37 6DH**

Make sure you put enough postage stamps on the envelope or it won't get to us!

Leave plenty of time – we can't be held responsible for lateness due to Royal Mail!

good luck

If you need help, have any questions or want to get involved in East Sussex YouthBank, please call either:

**Tracey Johnson
YouthBank Co-ordinator**

**Tel: 01424 726086 or
Mob: 0777 540 6718**

**Donna Wilde
YouthBank Project Assistant**

Tel: 01424 726087

**Email:
youthbank@eastsussex.gov.uk**