



DLWP SENIOR TECHNICIAN

Reports to:	Technical Manager
Department:	Technical Team
Responsible for:	Casual Technicians, Load-in and Auditorium Seat Crew
External Contacts:	Visiting Production teams, Suppliers, Contractors
Length of contract:	Permanent
Salary:	£29,070 pa
Holidays:	23 days per annum, rising to 25 after 2 years service Plus public holiday entitlement
Terms:	160 hours over a four week period. Evening, weekend and public holiday working is a requirement of the post.

ROLE OBJECTIVES

To assist the Technical Manager to provide smooth and efficient technical services to the organisation, with due care for Health & Safety for all events and with particular focus on the Auditorium.

As part of the DLWP Auditorium technical team, to ensure the safe and efficient delivery of Auditorium productions and assist in technical operations across the wider DLWP.

To take responsibility for the excellent presentation of the Auditorium and backstage areas – ensuring all areas and associated equipment is clean, safe and in good working order.

To take responsibility for the delivery of day to day operational requirements to facilitate DLWP performances and events.

To supervise Casual Technicians, Auditorium crew and visiting Production Teams.

To undertake and supervise the removal and installation of the Auditorium seating system

OUTLINE OF ROLE & RESPONSIBILITIES

To take on various technical roles within the Auditorium team including all aspects of lighting, sound, audio visual, rigging & flying and stage management.

To be responsible for the safe and efficient installation and striking of all technical equipment requirements for the DLWP and visiting productions, outdoor events and other miscellaneous events.

To supervise events, incoming productions and technical team as instructed by the Technical Manager.

To supervise the work of DLWP casual technicians, casual load in and seat crew.

To provide technical assistance to wider DLWP events, as required.

To take personal responsibility to ensure that DLWP Health and Safety policies and safe systems of work are always adhered to.

To take personal responsibility for ensuring the safety of all users of the Auditorium and areas within the wider building when installing temporary/mobile equipment.

To work within time schedules provided by the DLWP Technical Manager.

To undertake planned repair and maintenance of DLWP equipment under instruction of the Technical Manager.

To assist the Technical Manager in facilitating inspection and testing of all physical equipment as covered by regulation (PUWER, LOLER, etc.)

To attend regular technical and operational staff meetings.

To act always in the best interests of the DLWP Charitable trust.

To carry out such other duties as may be reasonably expected of the post as required by the Auditorium Technical Manager and wider management team.

To maintain confidentiality in all areas relating to DLWP where appropriate.

To be a DLWP keyholder and take responsibility for locking/unlocking and alarming/de-alarming the building when required.

PERSON SPECIFICATION

Experience in a music venue, theatre or similar environment

Excellent customer service skills

Professional and friendly outlook

Team Player

Ability to problem solve, to be resilient and stay calm under pressure

Brings enthusiasm, energy and initiative to the team

ABOUT THE DE LA WARR PAVILION

www.dlwp.com

OUR VISION

To be a flagship centre for the arts and a vibrant cultural hub for the south-east, owned by our communities and known for our programme nationally and internationally. Responding to our world class architecture and living heritage, to allow greater access to cultural experiences, and to ensure culture-led regeneration for the region into the next decade and beyond.

OUR OBJECTIVES

- To produce, present and promote a high-quality programme of modern and contemporary work that responds to the needs and aspirations of both artists and audiences.
- Enable artists of every culture and discipline to create new work or present new experiences of existing work within an environment committed to excellence and best professional practice.
- Work with audiences to engage them with the Pavilion and our artistic programme, making it relevant to them as a visitor or participant.
- Conserve the Pavilion's fabric, its unique Grade I listed architectural status and to promote it through public and artistic programmes.
- Maintain a viable, resilient and sustainable business model, seeking to diversify income streams by growing fundraising and commercial activity.
- Be a catalyst for the cultural, economic, tourism and social regeneration of Bexhill and the surrounding region.

In January 2023, Rother District Council was awarded £19 million from the government's Levelling Up Fund for Creativity, Community and Skills in Bexhill and

Sidley. This included £17 million for the Pavilion to repair and redevelop the building, making it more accessible to audiences and ensuring business viability, sustainability and relevance to its community for years to come.

Find out more here: <https://www.dlwp.com/rother-district-council-secures-over-19m-levelling-up-funding-for-community-creativity-and-skills-in-bexhill/>

The timeline of the project is to be confirmed.

NOTES

The minimum working week for the full time post is 40 hours. However, due to the nature of the organisation, actual working hours may exceed this total and will involve some evening and weekend work.

The job description is current at March 2025. It outlines the main duties of the position and is designed for the benefit of both the post holder and the organisation in understanding the prime functions of the post. It should not be regarded as exclusive or exhaustive. The responsibilities of the postholder may well change from time to time. Management has the right to vary the responsibilities and duties after consultation with you.

STAFF BENEFITS

- Employer contributions to The People's Pension
- Free access to Employee Assistance Programme, Health Assured
- Discounts in DLWP Café Bar and shop+ staff lunch at special price

DIVERSITY, EQUALITY & INCLUSION

At the De La Warr Pavilion, we are committed to building a diverse and inclusive community that reflects the diversity of our society as fully as possible. A community of staff, residents and audiences where everyone feels valued, where their contribution matters and where they can reach their full potential, irrespective of their background, identity or circumstances.

We are committed to ensuring we are hiring people that reflect the South East in its broadest form and we are currently taking action to improve representation from Black, Asian and ethnically diverse, LGBTQ+ and lower socio-economic communities and those with a disability.

OUR VALUES

- We believe in being bold and ambitious, growing and evolving to create opportunities and inspire creativity.
- We lead with honour and integrity, honest and open with ourselves and our communities. We act professionally at all times.
- We are inclusive, accepting of differences and avoid making assumptions. We actively listen to each other and our communities, treating each other with respect and empathy.
- We support each other with kindness, care and compassion to create a healthy and happy community.